

Template for schools: share information about your remote education

This optional template is designed to help school leaders share relevant information with pupils and parents or carers about how they will provide remote education. The information should be published on school websites by 25 January 2021 to support understanding of what pupils, parents and carers should expect during periods of school closure or pupil isolation relating to coronavirus (COVID-19).

This is intended as an example template and school leaders can choose to use the most appropriate format for their setting. We recognise that not all questions will be relevant to your particular school and there may be additional information you wish to include. For example, special schools may want to include additional questions around access to wider support services that children and young people would normally receive in school, such as therapy sessions.

Schools can find further help and support on how to meet the expectations for remote education via the remote education good practice guide and school-led webinars.

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

In the event of whole year group or whole classes learning from home, all lessons will be either 'live' via Microsoft Teams or pre-recorded, again on Microsoft Teams. In the case of individual students learning remotely, teachers will provide resources for students to work through either through Microsoft Teams or via their school email.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

Please see below some statements that may be helpful. In this section, please delete all statements that do not apply, and add details if appropriate:

- We teach the same curriculum remotely as we do in school.
- Students will follow their normal timetables.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 3 and 4	As students are following their normal timetables, they should be completing 5 lessons (5 hours) of learning per day.
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Accessing remote education

How will my child access any online remote education you are providing?

Microsoft Teams (please see our website for assistance in how to access and how to use Microsoft Teams). There will be some communication via student email/One Drive also.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- Laptops and internet routers/dongles are available from school for families without access (please email admin@fazakerleyhigh.org)
- Printed resources are available (please contact the email address above).

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Live lessons via Microsoft Teams
- Pre-recorded lessons via Microsoft Teams
- Printed paper packs produced by teachers (e.g. workbooks, worksheets)

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- Students need to have access to Microsoft Teams (please see above for support).
- Students are expected to follow their normal timetables.
- Preferably students should have a quiet area in which to complete their online lessons.
- Please contact admin@fazakerleyhigh.org with any concerns.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Registers are taken for every 'live lesson'.
- Verbal contributions are encouraged in every lesson.
- Attendance is monitored by members of the Leadership Team, Form Tutors and the Attendance Team.
- If there are any concerns, you will be contacted by telephone.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Summative assessments via Microsoft Teams Forms
- Formative assessments in line with the normal curriculum.
- Quizzes will form a regular part of 'live lessons'
- Teachers will provide verbal and written feedback on assessments that have been emailed or shared on One Drive or Microsoft Teams.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Teachers will ensure that lessons are planned to allow 'access for all'
- Please see our website for SEND support
- The SEND team in school will continue to support students remotely
- Students in school will continue to receive one-to-one support where possible.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Students who are self-isolating will continue to receive work set by their teachers on Microsoft Teams or via their student email. There will also be occasions where they will be invited 'live' into their normal lesson remotely via Microsoft Teams.